



Invitation for Bid

Procurement of ICT Equipment

IFB No. FDA/COC/NCB/003/2024 The Government of Liberia through the **Chain of Custody** of the **Forestry Development Authority (FDA)** intends to apply portion of its 2024 budgetary allocation to fund eligible payment under contract for the Procurement of ICT Equipment for the Chain of Custody Operation.

The **Chain of Custody** of the **Forestry Development Authority (FDA)** now invites sealed bids from eligible and qualified bidders for the Procurement of **ICT Equipment**.

Lots No.	Description	Quantity	Delivery period
1.	Laptop Computer	1	Four weeks after the receipt of an approved LPO from the FDA
1.1	Blower	1	
1.2	Tools Kit	1	
1.3	UPS Battery	1	
1.4	Ethenet Switch	1	
1.5	Back-UP	1	
1.6	Extended Hard Drive	1	
2.	Desktop Computer Set	1	
2.1	Microsoft Window	1	
2.2	Microsoft Office	1	
2.3	Extension Cord	1	
2.4	Anti-Virus	1	
3.	Printer	1	
3.1	Cables	1	
3.2	RJ-45	1	
3.3	Router	1	

1. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and are open to all bidders from Eligible Source Countries as defined in the Guidelines.
2. Interested eligible bidders may obtain further information from the **Procurement Unit Annex # 2** of the **Forestry Development Authority, Whein Town Bernard Farm, Mount Barclay, Liberia**. E-mail Address: wynnbryant12@gmail.com, dracebaar@gmail.com and inspect the Bidding Documents on working days from 9:00 AM to 2:00 PM at the Forestry Development Authority, Procurement Unit, Whein Town, Mount Barclay.
3. Qualifications requirements include:
 - a. **Valid Tax Clearance Certificate**
 - b. **Valid Business Registration Form with Business Activity Code G-4741**
 - c. **PPCC Vendor Registration Form (VRF) Receipt**
 - d. **Past performance records including the names and contact numbers of at least five clients.**
 - e. **Bid Securing Declaration**
4. A complete set of Bidding document in English may be pickup by interested Bidders upon the submission of a written application to the address below.
 7. Bid must be delivered to the address below on or before **October 29, 2024 at 1:00 PM**. Bids shall be valid for a period of **90** days after the deadline of Bid submission. All Bids must be accompanied by a **Bid-Securing Declaration**. Late Bid will be rejected. Tenders will be opened in the presence of the Bidders' representatives who chooses to attend at the address below at **1:00 PM, October 29, 2024**

8. The addresses referred above regarding bids submission and opening are:

Address for Bid Submission
The Procurement Unit
Forestry Development Authority
Annex # 2
Whein Town, Bernard Farm

Address for Bid Opening
Annex # 1 Conference Room
Forestry Development Authority
Whein Town, Bernard Farm

Signed: 

Drace S. Baar
Project Procurement Manager

Approved: _____

Hon. Victor W. Kpaiseh
Deputy Managing Director of Administration/Finance



Invitation for Bid

Procurement of Printing & Binding(IFB No. FDA/COC/NCB/003/2024)

- The Government of Liberia through the **Legality Verification Department** of the **Forestry Development Authority** intends to apply portion of its 2024 budgetary allocation to fund eligible payment under contract for the Procurement of Printing & Binding for the Legality Verification Department (LVD) of the Forestry Development Authority.
- The **Forestry Development Authority** now invites sealed bids from eligible bidders for Printing and Binding.

Lots No.	Description	Quantity	Delivery period
1	Waybill (Logs and Wood Production)	Assorted	Four weeks after the receipt of an approved LPO from the FDA
2.	Tally Book (Tree Data Form) for Stumpage Verification	Assorted	Four weeks after the receipt of an approved LPO from the FDA
3.	Local Saw Mill Way Bill	Assorted	Four weeks after the receipt of an approved LPO from the FDA
4.	Tally Book (Log Data Form)	Assorted	Four weeks after the receipt of an approved LPO from the FDA
5.	Sawmill Processing Statistical Data	Assorted	Four weeks after the receipt of an approved LPO from the FDA
6.	Purchase Order	Assorted	Four weeks after the receipt of an approved LPO from the FDA

- Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the PPCA and approved by the PPCC, and are open to all bidders from Eligible Source Countries as defined in the Guidelines.
- Interested eligible bidders may obtain further information from the **Procurement Unit Annex # 2** of the **Forestry Development Authority, Whein Town Bernard Farm, and Mount Barclay, Liberia**. E-mail Address: wynnbyrant@gmail.com, dracebaar@gmail.com and inspect the Bidding Documents on working days from 9:00 AM to 4:00PM at the Forestry Development Authority, Procurement Unit, Whein Town, Mount Barclay.
- Qualifications requirements include:
 - a. **Valid Tax Clearance Certificate**
 - b. **Valid Business Registration Form with Business Activity Code G-4761**
 - c. **PPCC Vendor Registration Form (VRF) Receipt**
 - d. **Past performance records including the names and contact numbers of at least five clients.**

e. Bid Securing Declaration

A complete set of bidding document in English may be pickup by interested Bidders upon the submission of a written application to the address below.

The bid must be delivered to the address below on or before **October 29, 2024 at 1:00 PM**. Bids shall be valid for a period of **90**days after the deadline of Bid submission. All Bids must be accompanied by a Bid Securing Declaration. Late Bid will be rejected. Tenders will be opened in the presence of the Bidders' representatives who choose to attend at the address below at **1:00 PM, October 29, 2024**

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Forestry Development Authority
Annex # 2

Authority

Whein Town, Bernard Farm

Address for Bid Opening
Annex # 1 Conference Room
Annex # 1 Conference Room
Forestry Development

Whein Town, Bernard Farm

Signed: 
Drace S. Baar
Manager, Project Procurement

Approved: _____
Hon. Victor W. Kpaiseh
Deputy Managing Director of Admin/Fin